

Assessment grid for the technical evaluation of tenders
for small-scale contracts (CV, concept + price)

CONFIDENTIAL



Organisational unit		Project title										Date	
Officer responsible for the commission												PN	
Assessor												G-011655-002	
All amounts in GEL												Internal Order	
												11655010000	
												Tender no.	
												7000019404	
		Enter tenderer 1		Enter tenderer 2		Enter tenderer 3		Enter tenderer 4		Enter tenderer 5		Enter tenderer 6	
(1) Criterion	(2) Weighting in %	(3) Points (max 10)	(4) Assessment (2)x(3)	(3) Points (max 10)	(4) Assessment (2)x(3)	(3) Points (max 10)	(4) Assessment (2)x(3)	(3) Points (max 10)	(4) Assessment (2)x(3)	(3) Points (max 10)	(4) Assessment (2)x(3)	(3) Points (max 10)	(4) Assessment (2)x(3)
1. Qualifications of proposed staff (as per the rules and criteria in the Terms of reference)													
1.1 Expert 1:													
1.1.1 General qualifications													
- Education 4													
- Professional experience 5													
1.1.2 Experience in the region/knowledge of the country 4													
1.1.3 Language skills													
English 4													
Subtotal for 1.1		17	0	0	0	0	0	0	0	0	0	0	0
1.2 Expert 2:													
1.2.1 General qualifications													
- Education 5													
- Professional experience 10													
1.2.2 Experience in the region/knowledge of the country 5													
1.2.3 Language skills													
Enter languages													
Subtotal for 1.2		20	0	0	0	0	0	0	0	0	0	0	0
1.3 Expert 3:													
1.3.1 General qualifications													
- Education 5													
- Professional experience 10													
1.3.2 Experience in the region/knowledge of the country 5													
1.3.3 Language skills													
Enter languages													
Subtotal for 1.3		20	0	0	0	0	0	0	0	0	0	0	0
1.4 Expert 4:													
1.4.1 General qualifications													
- Education 4													
- Professional experience 4													
1.4.2 Experience in the region/knowledge of the country 2													
1.4.3 Language skills													
Enter languages													
Subtotal for 1.4		10	0	0	0	0	0	0	0	0	0	0	0
1.5 Expert 5:													
1.5.1 General qualifications													
- Education 4													
- Professional experience 4													
1.5.2 Experience in the region/knowledge of the country 2													
1.5.3 Language skills													
Enter languages													
Subtotal for 1.5		10	0	0	0	0	0	0	0	0	0	0	0
Total for section 1		77	0	0	0	0	0	0	0	0	0	0	0
3. Appropriateness of the proposed concept (according to the rules and criteria in the Terms of Reference)													
3.1 Strategy 8													
3.2 Cooperation 7													
3.3 Processes and Operational plan 8													
3.4													
3.5													
Total for section 2		23	0	0	0	0	0	0	0	0	0	0	0
Technical assessment		100	0	0	0	0	0	0	0	0	0	0	0
Technical assessment in %			0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
3. Total for financial assessment													
Overall assessment in %													
Rank													

I hereby declare that I have carried out this assessment independently and to the best of my knowledge and belief. I will keep the data confidential and will not pass on any information regarding the current assessment procedure.
Please note: Staff with connections of a personal nature that could lead to conflicts of interest, or who have connections of a family or financial nature to GIZ business partners, participants in competitive tenders or their staff members may not be involved in decisions on corresponding contract awards – see P+R Rule 142. By submitting the completed grid for the technical assessment of tenders you officially confirm that none of the people involved in the assessment have any such connections.

Date, full first and last name, function, OU